### How to ...

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#### Editing

Add text and simple graphics Add clip-art and photographs Select picture elements Move picture elements Resize picture elements Change text Copy to the clipboard Paste from the clipboard Delete picture elements Group picture elements together Update text automatically Handle objects Undo the previous editing operation

#### Formatting

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Version 1.11

Getting Started
<u>How to</u>
<u>Reference</u>
<b>Registration</b>
Association of
<b>Shareware Professionals</b>

This version reads Kith and Kin V2.x to V3.0x tree files. Note that Kith and Kin is known as *Of that II* in Australia and New Zealand and does not have any connection with the DOS program "Kith&Kin" created by Coherent Software, Australia.

### Reference

<u>Keyboard / mouse</u> <u>Button bar</u>

File menu Edit menu Format menu Align menu Tools menu View menu Options menu

**Frequently asked questions** 

<u>New in this version</u> <u>Registration</u> <u>Known incompatibilities</u> <u>Supported GEDCOM data</u> <u>Terms of use</u>

# **Version information**

This is a list of new features, enhancements and bug fixes which is updated with the release of each new version of TreeDraw. Any last minute bug fixes are included here and may not be present in the flyers or readme files.

#### Version 1.11 September 1995

Kith and Kin V3.0 release.

Reads Kith and Kin version 3.0 tree files as well as V2.x tree files.

Date Format command and TREEDRAW.INI added to specify output format of dates.

Zoom in/out did not always centre on selected element.

In Page Setup, custom paper sizes were not converted from inches to millimeters correctly.

Custom paper sizes now print correctly.

Scale to fit page option did not work on printers which had different horizontal and vertical resolutions selected.

#### Version 1.1 May 1995

Upgrade release.

All imported trees can now be justified left or centre.

Imported trees can now extend vertically or horizontally.

Spouses details are now inserted into Descendant charts automatically.

Christening and burial details are now imported from GEDCOM files.

Child and Marriage order is now correctly picked up from GEDCOM files.

TreeDraw will now check, flag and truncate duplicated tree branches, eg. where cousins have married.

You can now Format|Font on text within groups without having to ungroup them.

Scale to Fit Page is now a Page Setup option. The entire chart can be scaled to fit a single page.

TreeDraw was crashing at 000D:0E0B after a text update was carried out on text elements within groups within groups. This has been fixed.

TreeDraw was crashing at 0005:4523 when text elements with the Word Wrap option were modified to contain no text. This has been fixed.

The TreeDraw help file is now available in text format as TREEDRAW.TXT for sending straight to the printer.

No file conversion required. Will read V1.0x files. WARNING: V1.0x will NOT read V1.1x files.

#### Version 1.01 September 1994

Bug-fix release.

TreeDraw was occasionally hanging the system during startup on some PCs. This has been fixed.

#### Version 1.0 August 1994

First release.



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### **Getting started**

This help topic is displayed automatically the first time you start TreeDraw. To come back to this topic in future sessions use Help|Getting started from the main menu.

This help file is a complete on-line manual for TreeDraw. As well as providing context-sensitive help direct from TreeDraw, it contains all the technical information about the program, <u>usage</u> <u>tips</u> and details on <u>how to register</u> in an easy-to-use format.

#### Help

If you are not familiar with using Windows help files, read the 'help on help' information. Do this by clicking the left mouse button on 'Help' in the menu above and then on 'How to Use Help' in the pull-down menu.

You can get help by either selecting Help|Contents from the main menu or by pressing F1. You can also get specific help on whatever task you are carrying out by selecting the <u>Help</u> button in the current dialog.

#### Basics

Introducing TreeDraw

Importing a tree file

Formatting a chart

Frequently asked questions

### Introducing TreeDraw

TreeDraw is a specialist graphics editor for creating high quality genealogical drop-line charts.

Descendant and ancestral trees may be imported direct from Kith and Kin tree files or from PAF GEDCOM files created by other genealogy programs. TreeDraw converts these trees into easily edited picture elements which can then be re-formatted and re-arranged before storing and printing.

It is now easy to produce perfectly laid out charts and incorporate pictures, diagrams and other simple graphics. The charts may be as complex or a simple as you wish.

By importing a combination of descendant and ancestral trees from one or more tree files, it is possible to build complex charts which can extend in any direction.

TreeDraw maintains a link between each chart text element and the source field in the original tree file. This means that you can update each text element automatically to mirror any changes in the original file. The tree link for each text element can also be modified manually. This is a powerful feature which gives you control over the content and format of the text in the chart.

Additional text elements may be entered manually to provide titles, headings, comments, etc.

As well as text, you can place into the chart simple graphics (lines, boxes, circles) and OLE objects like pictures, clip-art, diagrams, etc.

TreeDraw lets you control the size, shape, style, colour and alignment of all chart elements and supports colour printing.

### Importing a tree file

TreeDraw is designed to produce drop-line charts which are imported into an editable picture so that you can re-format them and add extra text and graphics.

TreeDraw will import trees from either Kith and Kin tree (.TRE) files or from PAF compatible <u>GEDCOM</u> (.GED) files. If your tree data is maintained by a genealogy program other than Kith and Kin (eg. Brother's Keeper, Family Scrapbook, PAF, etc), you first need to use that program to export your tree data into a GEDCOM file (refer to the program's own documentation for details).

It is recommended that you have the <u>snap-to-grid</u> option on before attempting to import the tree. This will ensure that the tree <u>elements</u> are aligned correctly and makes it easier to re-format the tree afterwards. You can check to see if the grid is on by pressing and holding the left mouse button whilst the cursor is over the grid button on the <u>button bar</u>. Drag the cursor away from the button before releasing it if you wish to avoid changing the setting.

You can also change various <u>formatting options</u> which will affect the appearance of the tree, before importing it. However, the default settings will be suitable.

To start the import **either** select the Import command from the <u>File menu</u> and then choose a Descendant or Ancestral tree **or** press the Import Descendant or Ancestral tree button on the <u>button bar</u>. This will open a <u>file selection dialog</u> where you may enter the name of the tree file to import.

The import will then start (press Esc or the Cancel button 💹 in the lower left corner of the main window to abort the import). You will see the bargraph display at the bottom of the screen move from left to right.

When the bargraph has reached the right hand side, the tree file has been loaded and you will be presented with the <u>import dialog</u> where you must choose the person who is to be the root of this chart.

Having pressed the OK button in the import dialog, TreeDraw will ask (assuming that you had the snap-to-grid on before importing) if you want the program to adjust the grid's vertical granularity to match that of the import font. Answer Yes. This will ensure that the vertical spacing of the snap-to-grid closely matches the line spacing of the <u>font</u> chosen for the names of people in the chart.

TreeDraw now draws the picture elements necessary to make up the chart. The chart will appear in your picture with small, green squares at the corner of each element. These indicate that the entire chart is <u>currently selected</u> so that you can move it to a new position if you wish. Click the left mouse button with the cursor away from any chart element to deselect the chart.

You can now re-arrange the chart to your desired layout and add more text or graphics.

### Formatting a chart

Once you have <u>imported a chart</u>, you will probably want to start moving the various elements around to make a more pleasant layout.

First select a <u>view</u> which will enable you to see as much of the chart as necessary.

To move a picture <u>element</u> around (in fact to perform any operation on it), you must first <u>select</u> it. Do this by placing the cursor over the chosen element and clicking the left mouse button. You will see 2 or 4 small, green squares (known as handles) appear around the element indicating that it has been selected. Now press and hold the left mouse button over the selected element. The cursor shape will change and a dotted outline will appear over the element indicating that you have grabbed it. Now simply move the outline to the new location using the mouse and release the mouse button to place the element there.

You can do the same thing with more than one element at a time simply by selecting multiple elements. Hold down the Shift key as you click on each element in turn or <u>drag a marquee</u> around the chosen elements to select them all.

If you want to modify the format or style of an imported chart element, you will probably have to <u>Ungroup</u> the group it belongs to and then select the chosen element individually. This may be necessary where (for example) a particular line of text is too long and you want to break it onto several lines using the <u>Word Wrap</u> command.

Once you have arranged the chart to your satisfaction you should save it to disk.

# File menu

Either From the menu bar select File. or Press Alt+F.

#### Menu items

New Open Save Save as Import <u>Descendant tree</u> <u>Ancestral tree</u> Print Page setup Print setup Save file settings Exit

At the bottom of this menu you will see the filenames of the four most recently used picture files. Click on any one to open that file quickly.

# Edit menu

Either From the menu bar select **Edit**. or Press **Alt+E**.

#### Menu items

Undo Cut Copy Paste Paste link Delete Select All Group Ungroup Update text Object

When editing text in the text edit box, the following commands act on the text being edited instead of the picture elements: Undo, Cut, Copy, Paste, Delete, Select All.

### Format menu

Either From the menu bar select Format. or Press Alt+T.

#### Menu items

<u>Font</u> <u>Text align</u> <u>Word wrap</u> <u>Tree link</u> <u>Line style</u> <u>Pattern</u>

# Align menu

Either From the menu bar select Align. or Press Alt+A.

#### Menu items

Send to back Bring to front Left Centre Right Top Middle Bottom Space horizontal Space vertical

# **Tools menu**

Either From the menu bar select **Tools**. or Press **Alt+L**.

#### Menu items

Pointer Line Ellipse Round rectangle Rectangle Text

# View menu

Either From the menu bar select **View**. or Press **Alt+V**.

#### Menu items

 $\frac{\text{Whole area}}{0.25 \text{ x}}$   $\frac{0.5 \text{ x}}{\text{Normal}}$   $\frac{2 \text{ x}}{\text{X}}$ 

# **Options menu**

Either From the menu bar select **Options**. or Press **Alt+O**.

#### Menu items

Tool box Colour palette Snap to grid Page breaks Display objects Keep aspect ratio Auto text update Import fields Import text replace Names font Details font Date format

# Keyboard / Mouse key assignments

### Keyboard

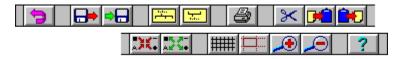
Alt+F4ExitExits TreeDrawF5Normal view Update textZooms to the normal viewing size Updates the text in the picture to match that in the original fileF10PointerChooses the pointer toolCtrl+ASelect all Send to backSelects all picture elements (or text if editing a text element) Moves the selected elements to the back of the picture Aligns the selected elements horizontally on their centres Moves the selected elements into a single element Ctrl+G Ctrl+G Ctrl+MGroup Ctrl+MGroup UngroupGroups the selected elements vertically on their middles Ungroups a grouped element into its component elementsAlt+BkSp DelUndo DeleteUndoes the previous editing operation Deletes the selected elements to the clipboard and deletes them from the picture (or text if editing a text element)Shift+DelCut Copies the selected elements to the clipboard (or text if editing a text element)Ctrl+InsCopyCopies the selected elements to the clipboard (or text if editing a text element)	F1 Ctrl+F1	Help Help search	Open the TreeDraw help file at the contents topic Search for keywords in the TreeDraw help file
Ctrl+ASelect allSelects all picture elements (or text if editing a text element)Ctrl+BSend to backMoves the selected elements to the back of the pictureCtrl+CCentreAligns the selected elements horizontally on their centresCtrl+FBring to frontMoves the selected elements to the front of the pictureCtrl+GGroupGroups the selected elements into a single elementCtrl+HMiddleAligns the selected elements vertically on their middlesCtrl+UUngroupUngroups a grouped element into its component elementsAlt+BkSpUndoUndoes the previous editing operationDelDeleteDeletes the selected elements to the clipboard and deletes them from the picture (or text if editing a text element)Shift+DelCutCopies the selected elements to the clipboard (or text if editing a text element)Ctrl+InsPastePastes the contents of the clipboard into the current picture	F2 Alt+F4 F5 F9	<u>Exit</u> Normal view	Exits TreeDraw Zooms to the normal viewing size Updates the text in the picture to match that in the original
Ctrl+BSend to back CentreMoves the selected elements to the back of the picture Aligns the selected elements horizontally on their centresCtrl+CCentre Bring to front GroupMoves the selected elements horizontally on their centres Moves the selected elements to the front of the picture Groups the selected elements into a single element Aligns the selected elements vertically on their middles UngroupCtrl+MMiddle MiddleAligns the selected elements vertically on their middles Ungroups a grouped element into its component elementsAlt+BkSpUndo DeleteUndoes the previous editing operation Deletes the selected elements (or text if editing a text element)Shift+DelCut CopyCopies the selected elements to the clipboard and deletes them from the picture (or text if editing a text element)Ctrl+InsCopyCopies the selected elements to the clipboard (or text if editing a text element)Shift+InsPastePastes the contents of the clipboard into the current picture	F10	<u>Pointer</u>	Chooses the pointer tool
DelDeleteDeletes the selected elements (or text if editing a text element)Shift+DelCutCopies the selected elements to the clipboard and deletes them from the picture (or text if editing a text element)Ctrl+InsCopyCopies the selected elements to the clipboard (or text if editing a text element)Shift+InsPastePastes the contents of the clipboard into the current picture	Ctrl+A Ctrl+B Ctrl+C Ctrl+F Ctrl+G Ctrl+M Ctrl+U	Send to back Centre Bring to front Group Middle	Moves the selected elements to the back of the picture Aligns the selected elements horizontally on their centres Moves the selected elements to the front of the picture Groups the selected elements into a single element Aligns the selected elements vertically on their middles
Shift+DelCutCopies the selected elements to the clipboard and deletes them from the picture (or text if editing a text element)Ctrl+InsCopyCopies the selected elements to the clipboard (or text if editing a text element)Shift+InsPastePastes the contents of the clipboard into the current picture	Alt+BkSp Del		Deletes the selected elements (or text if editing a text
Ctrl+InsCopyCopies the selected elements to the clipboard (or text if editing a text element)Shift+InsPastePastes the contents of the clipboard into the current picture	Shift+Del	<u>Cut</u>	Copies the selected elements to the clipboard and deletes
Shift+InsPastePastes the contents of the clipboard into the current picture	Ctrl+Ins	<u>Copy</u>	Copies the selected elements to the clipboard (or text if
	Shift+Ins	<u>Paste</u>	Pastes the contents of the clipboard into the current picture

#### Mouse

Left	Multi-function	Manipulates picture elements
Double Left	<u>Activate OLE object</u>	If the selected element is an OLE <u>object</u> , it is opened for
		editing
Right	<u>Select print area</u>	If Page Breaks are visible on the screen, use the right mouse
		button to select the pages to print

## Using the button bar

The button bar is located just below the menu bar at the top of the main window. Click on a button in the picture of the button bar below to find out what it does.



You can display the function of each button in the status bar by pressing and holding the left mouse button and then moving the cursor away from the bar before releasing the button.

Opens a picture file from disk.

Saves the current picture to disk. If the picture has been saved previously it will be saved with the same name and overwrite the existing file. If the picture is untitled you will be asked to provide a file name.

Imports a Descendant tree from a .TRE or .GED file.

Imports an Ancestral tree from a .TRE or .GED file.

Prints the current picture.

Copies the currently selected picture elements to the clipboard and then deletes them.

Copies the currently selected picture elements to the clipboard.

Pastes the contents of the clipboard into the current picture.

Groups the currently selected picture elements into a group.

Ungroups the currently selected picture elements.

Toggles the snap-to grid on or off.

Toggles the page breaks display on or off.

Zooms in to the next viewing scale.

Zooms out to the next viewing scale.

Opens the help file at the contents page.

Undoes the previous editing operation.



The **help button** opens the on-line help file at a topic relevant to the current dialog.

The **paste cursor** indicates that the paste or paste link command has been selected and you must now position the cursor at the point where you want the new <u>element</u> placed, then click the left mouse button.

An **object** is a piece of information (typically a drawing, picture, slide, sound etc) which has been created by a separate application and which has been embedded in or linked into a picture. You can use an object from any application which supports OLE (Object Linking and Embedding).

**Linking** an <u>object</u> to a picture involves copying your selected object from another application onto the clipboard and then pasting the link into the picture. The primary difference between linking and <u>embedding</u> is the location of the actual data for the object. The data for a linked object is stored outside the picture file in a separate source document, eg. a .BMP file for Paintbrush.

**Embedding** an <u>object</u> in a picture involves copying your selected object from another application onto the clipboard and then pasting it into the picture. The primary difference between embedding and <u>linking</u> is the location of the actual data for the object. The data for an embedded object is stored inside the picture (.TDR) file.

A **picture element** is any of the various constituent parts of a picture. There are several types of element: (a) simple graphic - line, ellipse, round-cornered rectangle, rectangle; (b) text; (c) OLE <u>object</u>; (d) group - which may include one or more of types a-d.

**Selecting** picture <u>elements</u> allows you <u>move</u>, reformat, align, copy and perform other operations, on those elements only. There are 3 ways to select picture elements. First, make sure that you have the <u>Pointer</u> tool selected.

Method 1 - place the cursor over your chosen element and click the left mouse button. You will see small, green handles appear to indicate that the element is now selected. You can now select (or deselect) additional elements by holding down the shift key while clicking the left mouse button.

Method 2 - Drag a marquee around the element(s) you wish to select. Do this by positioning the cursor where it is **not** over any element, press and hold the left mouse button and drag the mouse so that the expanding rectangular outline surrounds your chosen elements. Release the mouse button.

Method 3 - You can select all the picture elements at once by using the <u>Select all</u> command from the <u>Edit menu</u>.

You can **move** any existing picture <u>element(s)</u> around on the picture by first <u>selecting</u> them, then holding down the <u>left mouse button</u> (the cursor will change to  $\stackrel{4}{\leftrightarrow}$ ) and dragging the mouse to the new location. Release the mouse button to place the elements.

You can **resize** any existing picture <u>element</u> (except groups) by first <u>selecting</u> it, then placing the cursor on one of the green handles which appear around the element. Press and hold the <u>left</u> mouse button (the cursor will change to  $\triangleright$ ) then drag the mouse so that the size and shape of the element is correct. Release the mouse button.

OLE <u>objects</u> can be forced to preserve their aspect ratio (ie. their size can be changed but not their shape) by selecting the <u>Keep aspect ratio</u> command from the <u>Options menu</u>.

Place a **new** simple graphic onto the picture by first selecting the appropriate graphic type from either the <u>Tools menu</u> or from the tool box (the cursor will change to +). Press and hold the <u>left</u> mouse button to anchor one end of the element then drag the mouse to expand the graphic to the right size and shape. Release the mouse button.

Add a new **text** element to the picture by selecting the text tool from the <u>Tools menu</u> or from the tool box (the cursor will change to I). Click the <u>left mouse button</u> at the position for the new text. The text editor at the top of the screen will become active with a flashing vertical line. Key in the text you require, using Ctrl+Return to insert line breaks. Press Return or click on the

with the second second

Button to cancel the text element.

You can **change** the text in a text element by selecting the single text element to modify. This makes the current text appear in the text editor at the top of the screen. Click on the text in the text editor and modify the text as you would in a normal text box. You can use Ctrl+Return to insert line breaks. Press Return or click on the 🗹 button to finish editing. You can click on the 🐱 button to cancel any changes to the text.

When editing text in the text editor the standard edit commands (undo, cut, copy, paste, delete, select all) act on the text in the editor only. Picture elements are not affected.

### File selection dialog

The file selection dialog is displayed in response to a <u>File|Open</u>, <u>File|SaveAs</u>, <u>File|Import</u> command or pressing the Select File button in the <u>Tree Link dialog</u>.

#### **Open or Import**

Select the type of file to open or import. You can open TreeDraw picture (.TDR) files only. You can <u>import descendant or ancestral trees</u> from either Kith and Kin tree (.TRE) files or GEDCOM (.GED) files. If necessary select the appropriate directory by double-clicking on a directory entry. Select the required file from the available files list.

#### Save as

Only TreeDraw picture (.TDR) files can be saved. If necessary select the appropriate directory by double-clicking on a directory entry. Enter the required file name and select the Ok button.

### **New File**

From the <u>File menu</u> select **New**.

This will first check to see if the current picture needs to be saved and then clear the picture. The <u>snap to grid granularities</u>, <u>page setup attributes</u> and <u>Auto Text Update</u> option will be loaded from the <u>file settings</u> file TREEDRAW.OP2.

# **Open file**

Either From the <u>File menu</u> select **Open**.

- or Select a previous file from the bottom of the File menu.
- or Press the Open button on the <u>button bar</u>.

This will first check to see if the current picture needs to be saved and then bring up a <u>file</u> <u>selection dialog</u>.

Use File|Open for loading TreeDraw picture (.TDR) files. Opening a picture file also sets the <u>snap</u> to grid granularities, page setup attributes and <u>Auto Text Update</u> options.

## Save file

Either From the <u>File menu</u> select **Save**.

- or Press F2.
- or Press the Save button on the <u>button bar</u>

The picture will be saved with the name of the file shown in the main window title. If the picture has no current filename then the <u>Save As</u> will be used instead.

## Save as file

From the <u>File menu</u> select **Save as**.

This will bring up a <u>file selection dialog</u>.

Use File|SaveAs for saving TreeDraw picture files (.TDR) to disk. If you save a TreeDraw picture file with File|SaveAs, the name of the current picture will be changed to the saved filename.

### Save picture default settings

TreeDraw saves the current <u>snap to grid granularities</u>, <u>page setup attributes</u> and <u>Auto Text</u>. <u>Update</u> options with the current picture file (.TDR) when you use the <u>Save</u> or <u>Save as</u> commands.

You can save the current settings of these options as defaults so that when TreeDraw starts running or you use the File|New command, those settings are retrieved.

Set the above options to the values you require and use the Save file settings command from the <u>File menu</u>.

This command allows you to define what properties you want each new picture to have. For example, you may always use Letter sized paper in your printer so you would save the file settings with Letter sized paper selected in the Page setup dialog. That way, every time you start a new picture, the page size will automatically be set to Letter.

# Printing

Either Use the Print command from the <u>File menu</u>.

or Press Ctrl+F8 to print the current tree.

The print will commence immediately (press Esc or the Cancel button in the lower left corner of the main window to abort printing) using the <u>currently selected printer</u>, current <u>page setup</u> and will only print the <u>selected pages</u>.

### **Print setup**

From the <u>File menu</u> select **Print setup**.

This will display a list of available printers. Select the required printer and if you want to change the settings for that printer (paper bin, resolution, number of copies etc), select the setup button to open the printer driver's setup dialog. Note that the paper size and orientation are overridden during printing by the values in the Page Setup dialog.

See Windows or your printer driver documentation for further details of the setup dialog for particular printers.

# Exit the program

Either From the <u>File menu</u> select **Exit**. or Press **Alt+F4**.

This command will check to see if the current picture needs to be saved before exiting the program.

### Selecting pages to print

You can display where the pages-breaks will be positioned, by using the Page breaks command from the <u>Options menu</u>.

The default print area is the single page in the top left corner of the picture. You can enlarge this area by moving the cursor to the page where you want to start printing then pressing and holding the right mouse button while you drag the cursor to the last page to be printed. Release the mouse button and the print area will be shown by a solid red border.

You can select the pages to print at any <u>view</u> setting but it is recommended that you first set the view to <u>Whole Area</u>. This will allow you to select any page(s).

Note that the page breaks do not change when the Scale to Fit Page option is selected in the <u>Page Setup dialog</u>

# Fonts for imported trees

You can specify which fonts will be used for the text in <u>imported trees</u>. To modify the font used for people's names, use the <u>Names font</u> command from the <u>Options menu</u>. Use the <u>Details font</u> command to modify any other details included in the tree.

#### Undo

TreeDraw remembers your previous editing command so that if you decide that was not what you really wanted to do, you can undo it.

Use the Undo command from the <u>Edit menu</u> or press Alt+BkSp or press the Undo button on the <u>button bar</u>.

If you are editing text in the text edit box, this command will operate on the text only.

# Cut to clipboard

<u>Select</u> the picture <u>element(s)</u> which you wish to copy to the clipboard. Use the <u>Cut</u> command from the <u>Edit menu</u> or press <u>Shift+Del</u> or press the <u>Cut button</u> on the <u>button bar</u>. The selected elements will also be deleted from the picture after copying.

If you are editing text in the text edit box, this command will operate on the text only.

See also: Copy

## Copy to clipboard

<u>Select</u> the picture <u>element(s)</u> which you wish to copy to the clipboard. Use the <u>Copy</u> command from the <u>Edit menu</u> or press <u>Ctrl+Ins</u> or press the <u>Copy button</u> on the <u>button bar</u>.

The picture elements will be copied to the clipboard in a special format so that they can be <u>pasted</u> into the current or other TreeDraw pictures. A Windows metafile image of the copied elements will also be copied to the clipboard to allow pasting to other applications. If a single text type element is copied, the text will also be available on the clipboard for pasting into text-based applications. If a single <u>object</u> type element is copied, the object itself can then be pasted into other applications.

If you are editing text in the text edit box, this command will operate on the text only.

## Paste from clipboard

You can copy various items from the clipboard to a TreeDraw picture. Use the Paste command from the <u>Edit menu</u> or press <u>Shift+Ins</u> or press the <u>Paste button</u> on the <u>button bar</u> to copy in other TreeDraw picture <u>elements</u>, text and to <u>embed</u> OLE <u>objects</u>.

The cursor will change to the <u>paste cursor</u>, position the cursor to where you want to place the new element(s) and <u>click the left mouse button</u>.

If you are editing text in the text edit box, this command will operate on the text only.

# Paste link from clipboard

You can <u>link</u> an OLE <u>object</u> into a picture by using the <u>Paste link</u> command from the <u>Edit menu</u>.

The cursor will change to the <u>paste cursor</u>, position the cursor to where you want to place the new <u>element(s)</u> and <u>click the left mouse button</u>.

## Delete

Use the Delete command from the <u>Edit menu</u> or press Del to remove the <u>selected element(s)</u> from the picture.

If you are editing text in the text edit box, this command will operate on the text only.

# Select all picture elements

You can <u>select</u> every <u>element</u> in the current picture by using the <u>Select all</u> command from the <u>Edit</u> <u>menu</u> or by pressing Ctrl+A.

If you are editing text in the text edit box, this command will operate on the text only.

### **Group picture elements**

You can combine several individual picture <u>elements</u> into a single element known as a group. Use the Group command from the <u>Edit menu</u> or press Ctrl+G or press the Group button on the <u>button</u> <u>bar</u>. The group can then be manipulated in the same way as any individual element, except that the size and shape of the group cannot be changed. You can <u>separate</u> the elements at some future time.

# **Ungroup picture elements**

Use the Ungroup command from the <u>Edit menu</u> or press Ctrl+U or press the Ungroup button on the <u>button bar</u> to separate picture <u>elements</u> which have been previously <u>grouped</u> together.

## Adding clip-art and photographs

You can easily add clip-art, scanned photographs, bitmaps and other images to your TreeDraw picture.

All these items are treated as <u>OLE objects</u> and are handled in basically the same way. For instance, to add a clip-art image from the CLIPART.PCX file, follow this procedure.

1) Run the Windows Paintbrush application (or another OLE server painting program which will accept .PCX files) and use the File|Open command to load CLIPART.PCX

2) Select the "cut" tool and drag the marquee around the clip-art image you want to use. Now use the Edit|Copy command to copy the image to the clipboard. All OLE <u>embedding</u> and <u>linking</u> works via the clipboard in this way.

3) Switch to TreeDraw and select the <u>Edit|Paste</u> command or click on the <u>Paste button</u>.

4) Move the <u>cursor</u> into the drawing area and click the left mouse button to position the clip-art image.

See also: Working with objects

### Working with objects

You may <u>link</u> or <u>embed</u> one or more <u>objects</u> in your TreeDraw picture. The objects may be created, played, edited, deleted and <u>copied to the clipboard</u>.

Using the <u>Paste Link</u> or <u>Paste</u> will insert a new object into the picture.

#### **Embedding objects**

Start the application which contains the object to be embedded. Select the object and copy it to the clipboard using the Copy command. Switch to TreeDraw and select the Paste command from the Edit menu or press Shift+Ins. The cursor will change to the paste cursor.

#### Linking objects

Start the application which contains the object to be linked. Select the object and copy it to the clipboard using the COPY command. Switch to TreeDraw and select the Paste link command from the Edit menu or press Shift+Ins. The cursor will change to the paste cursor. If the Paste link command is not available it probably means that the object's source document has not been saved or that the source application has not provided the correct data on the clipboard.

#### **Editing and playing objects**

First <u>select</u> the single object which use wish to operate on. The <u>Object</u> command in the <u>Edit menu</u> will be different for each object type. Select the object command appropriate to the action which you wish to carry out. The commands invariably include Edit and sometimes additional commands such as Play (eg. for sound objects) are available.

Double-clicking the left mouse button on an object will perform the default action for that particular object type. Normally this is Edit but it will vary depending on the object type (eg. Play for sound objects).

#### **Copying objects**

Objects can be copied along with other picture <u>elements</u> in the <u>normal way</u>. However, you can copy an object to the clipboard where it can be pasted to another application, as an object rather than a TreeDraw picture. Select a single object from the picture. Select the Copy command from the <u>Edit menu</u> or press Ctrl+Ins. This will copy the object to the clipboard. If you want to delete the object from the picture at the same time, use the Cut command (or press Shift+Del) instead of Copy.

See also: <u>Turning off OLE object display</u> <u>Preserving OLE object aspect ratio</u> <u>Known incompatibilities</u>

#### Format text font

Use the Font command from the <u>Format menu</u> to change the font for the <u>selected</u> text <u>elements</u>. Text may be single elements or embedded within groups. If no elements are selected the default font will be changed.

This will bring up a standard font selection dialog. You can then change the typeface, style, size, effects and colour of the font. Note that you are not limited to using the listed font sizes.

You can also change a text element's colour by using the <u>colour palette</u>.

# Format text alignment

You can change the alignment of <u>selected</u> text <u>elements</u> by using the <u>Text align</u> command from the <u>Format menu</u>. If no text elements are selected the default text alignment will be changed.

Text may be ranged left (ragged right), centred or ranged right (ragged left).

### Format text word wrapping

You can force the text in text <u>elements</u> to automatically break lines between words so that the it fits neatly into a defined rectangle. Use the Word wrap command from the <u>Format menu</u>. If no text elements are <u>selected</u>, the default word wrapping will be changed.

Once you have made a text element "wrappable" you can adjust the size of the rectangle which the text occupies by dragging one of its handles. TreeDraw will re-format the lines of text to fit the rectangle.

# Format line style

The style and weight of line used by simple graphic picture <u>elements</u> can be altered by using the Line style command from the <u>Format menu</u>. If no elements are <u>selected</u>, the default line style will be changed.

Several line types and weights from 1 to 1000 are available.

	Dotted
	Dashed
	Dashed & Dotted
	Dashed & 2 Dotted
Hairline	The thinnest supported line
	Width 1
	Width 2
	Width 4
	Width 6
Other <u>User d</u>	<u>efined width</u>

The colour of the line may be changed by using the <u>colour palette</u>.

## Format pattern

The style of the filled area enclosed by simple graphic picture <u>elements</u> ellipse, round-cornered rectangle and rectangle can be altered by using the <u>Pattern</u> command from the <u>Format menu</u>. If no elements are <u>selected</u>, the default pattern will be changed.

Several styles are available.

Back diagonal Cross Diagonal cross Forward diagonal Horizontal Vertical Hollow (no fill) Solid

The colour of the pattern (if any) may be changed by using the <u>colour palette</u>.

## Arrange order of picture elements

Picture <u>elements</u> are placed onto the picture in the order in which they are created, ie. the most recent goes on top and may overlap other elements.

You can make existing elements come to the front of the picture by <u>selecting</u> one or more elements and using the <u>Bring to front</u> command from the <u>Align menu</u> or pressing <u>Ctrl+F</u>.

You can make existing elements go to the back of the picture by <u>selecting</u> one or more elements and using the <u>Send to back</u> command from the <u>Align menu</u> or pressing Ctrl+B.

# Aligning picture elements horizontally

<u>Select</u> two or more picture <u>elements</u> and use one of the following commands from the <u>Align</u> <u>menu</u>.

Leftalign elements along their left edgesCentre (Ctrl+C)align elements along their centresRightalign elements along their right edges

# Aligning picture elements vertically

<u>Select</u> two or more picture <u>elements</u> and use one of the following commands from the <u>Align</u> <u>menu</u>.

Topalign elements along their top edgesMiddle (Ctrl+M)align elements along their middlesBottomalign elements along their bottom edges

# Spacing picture elements evenly

<u>Select</u> three or more picture <u>elements</u> and use one of the following commands from the <u>Align</u> <u>menu</u>.

Space horizontal move elements horizontally so that there is equal space between each Space vertical move elements vertically so that there is equal space between each

# Tools

You must select the appropriate tool before carrying out any actions on picture <u>elements</u>. Tools may be selected from the <u>Tools menu</u> or from the tool box. Both methods have the same effect. If the tool box is not visible on the screen, use the <u>Tool box</u> command from the <u>Options menu</u> to make it appear.

The tool box may be moved anywhere on the screen.

Pointer (Ctrl+F10) Use for <u>selecting</u>, <u>moving</u> and <u>resizing</u> existing picture elements.

Line Use to place a <u>new line</u> onto the picture.

Ellipse Use to place a <u>new circle or ellipse</u> onto the picture.

Round rect Use to place a <u>new square or rectangle</u> with rounded corners onto the picture.

Rectangle Use to place a <u>new square or rectangle</u> onto the picture.

A Text Use to place a <u>new text</u> element onto the picture.

## Views

You can zoom in and out of a picture by using the <u>View menu</u> or by clicking on the zoom-in or zoom-out button on the <u>button bar</u>.

To view the entire drawing area select Whole area from the View menu.

To zoom in on a particular part of the drawing area, first <u>select</u> a picture element. TreeDraw always zooms in to or out from the current selection.

To come back to normal (full-sized) viewing quickly, you can also press F5.

# Turning off OLE object display

Large OLE <u>objects</u> may take a small but noticeable time to display on your screen. This may make operations such as scrolling appear slow and jumpy. To avoid this you can get TreeDraw to display a blue, dashed rectangle of the correct size for each object, instead of displaying the object itself.

Use the Display objects command from the Options menu.

Turning off object displays will not affect printing or copying to the clipboard.

## **Preserving OLE object aspect ratio**

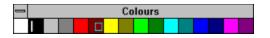
Most OLE <u>objects</u> may be <u>resized</u> into any size or shape you wish. With some objects (such as scanned photos) this may not be appropriate and you may want to make sure that the shape of the photo does not change as you resize it.

You can achieve this by using the Keep aspect ratio command from the Options menu.

When TreeDraw is automatically maintaining the correct aspect ratio of objects, you should drag an object handle vertically to change the overall size of the object.

## Using the colour palette

You can activate the colour palette by using the Colour palette command from the Options menu.



16 colours are available from the palette to be used for defining the colour(s) of picture <u>elements</u>.

Click the left mouse button on the colour to be used for lines and text. Click the right mouse button on the colour to be used for fills and patterns.

In the example above, black has been selected for the line colour and dark red for the fill colour.

The colour palette may be moved anywhere on the screen.

## **Tree link dialog**

TreeDraw lets you modify the link between a text <u>element</u> in your picture and the file and field it originated from, if it was imported as part of a tree. You can also use this dialog to create a link between a manually entered text element and a tree file.

To change the format of this link first <u>select</u> the single text element you wish to modify then select <u>Tree link</u> from the <u>Format menu</u>. This opens the text's Tree link dialog.

Enter the code of the person or family the text is to refer to. Use the format P<number> for people or F<number> for families.

Select the file name from the file list. The list contains the names of all files which have been used to import trees to the current picture. If you wish to add a new filename to the list, press the Select file button.

In the Fields box, enter the format to be used when updating the text. The same field identifiers are used both here and in the Import fields dialog. See <u>Customising imported tree contents</u> for details of how to format this field. You can add individual fields from the Field Identifiers list and/or a selection from the current Field Formats by double clicking on an entry in the Imported Data Types list. The Add Field button will add entries from either of the pick lists.

Set Locked if you wish to exclude this text element from any future updates.

TreeDraw will now use the modified link format when you update this text element.

# **Update dialog**

TreeDraw maintains a link between each imported text <u>element</u> and the file/field it originated from. This allows you to update your tree to match any textual changes in the original tree file without having to re-import the tree. You can also <u>modify or lock</u> this link.

To update the text in your picture, use the Update text command from the <u>Edit menu</u> or press F9. This will open the update dialog.

Set All linked text if you wish to update all the text elements in the picture. If you only want to update the text in the currently <u>selected</u> elements, set <u>Selected text</u>.

You can also limit the update to text linked to a particular tree file (instead of all files) by setting Links to single tree and choosing a tree file from the list.

You can also get the text updated automatically each time the picture file is opened.

See also: Auto-replacing tree text during import

## **Importing Descendant and Ancestral trees**

You can create a new tree in your picture from two different sources, either a Kith and Kin tree (.TRE) file or a PAF compatible <u>GEDCOM</u> (.GED) file.

First, select the Import command from the <u>File menu</u> and then choose a <u>Descendant</u> or <u>Ancestral</u> tree **or** press the Import <u>Descendant</u> or <u>Ancestral tree</u> <u>button</u> on the <u>button bar</u>.

A Descendant tree starts from a chosen (root) person and displays all his/her descendants including spouses as a drop-line chart. An Ancestral tree works in the opposite direction. From a chosen person, all his/her direct ancestors are displayed.

A file selection dialog will open to let you choose the file from which you wish to import the tree.

If the tree file you choose to import was the last file to be imported during this TreeDraw session, it will still be in memory and you will be asked if you want to use the version in memory or load the version on disk. This is useful when importing a large GEDCOM file and you want to experiment by importing using different tree formats, fonts, etc. By holding the GEDCOM file in memory TreeDraw can immediately access the tree data, making for a very fast import. Take care when you have amended a tree file or GEDCOM file and saved it to disk. The changes will not be reflected in the version stored in TreeDraw's memory. You will have to reload the tree file from disk to get the current version.

When the tree has loaded, you may select the root person and various options to control the content of the imported tree.

Person selection may be done by either entering a **code** number (digits only, do not enter the P) or selecting from the **list** of people.

Set Person details if you wish to include dates and places for individuals.

Set Marriage details if you wish to include dates and places for families (not available in Ancestral trees.

Set Group tree elements if you wish to have associated tree <u>elements</u> (such as a person's name and details) automatically grouped together. This is very useful later when you will want to move the tree elements around.

Set Add statistics if you wish to have a stamp/statistics box added at the bottom of the chart. The statistics include the name of the imported tree file and number of people, families and generations. The stamp is your personalised mark which may be your name and address or whatever information you wish. To modify your stamp, alter the text in the file STAMP.TXT using Notepad or a word-processor.

Set Flag duplicates if you wish TreeDraw to check for duplicated branches (eg. where cousins have married). "\*\*\* DUPLICATE \*\*\*" will be added to all people which appear more than once in the tree. TreeDraw will also truncate the tree at the duplicated person except on the first occurrence so that branches of the tree are not duplicated.

If you set All Generations, every descendant or ancestor will be included. If you require to limit the depth of the tree, clear the All Generations box and enter a number in Expand to ... generations. Entering 0 will produce a tree with only the root person, 1 will include his/her children or parents (depending on the tree type), and so on.

Four formats of Descendant or Ancestral tree are available and the selected layout is displayed beside the Extend generations and Align tree options. Select Vertically if you wish children to proceed across the page and generations from top to bottom and Horizontally for the opposite arrangement. Select Left/Top to justify the tree to the left or top (depending on the Extend Generations option) and Centre to produce a centred tree.

After pressing the OK button, if you have the <u>snap-to grid</u> option on, you will be asked if you want the program to adjust the vertical granularity of the grid to match the <u>Names font</u> size. Replying Yes to this will ensure that the chart is correctly spaced and easy to modify afterwards.

When the tree has been drawn, all its elements (and only its elements) will be selected to allow you to move the whole tree to a new location in the picture.

TreeDraw maintains a link between each imported text <u>element</u> and the file/field it originated from. This allows you to <u>update</u> your tree to match any textual changes in the original tree file without having to re-import the tree. You can also <u>modify or lock</u> this link.

See also: <u>Customising imported tree contents</u>

# Line width dialog

Enter a number between 1 and 1000 to set the width of the currently <u>selected</u> picture <u>elements</u> or the default line width if no elements are selected.

## Auto-replacing tree text during import

TreeDraw has the capability to automatically find and replace selected text as it is imported from a tree file. This is useful, for instance, where you may have recurring, long place names in your tree file which you want to shorten in the TreeDraw chart so as to save space (eg. replacing "Clackmannanshire" with "Clacks.").

You can maintain a list of text to replace and replacement text by using the Import text replace command from the <u>Options menu</u> to open the Replace Text on Import Dialog.

When adding find/replace text pairs to the list it is important to decide in what order to have items in the Replace list. TreeDraw searches an imported text element for all instances of the first item in the Replace list and carries out the appropriate replacements. The program then proceeds down through the Replace list in the same way until all replacements have been carried out.

If the Replace list contained, say: replace "F/B" with "Fredericksberg" and then replace "Frederick" with "Fred" then the imported text "F/B" would be changed first to "Fredericksberg" and then to "Fredsberg", clearly not the desired result. Changing the list order to: replace "Frederick" with "Fred" and then replace "F/B" with "Fredericksberg"

produces the replacement "F/B" to "Fredricksberg", the "Frederick" not having been found on the first pass.

Click on the Add button to add a new find/replace text pair. This opens the <u>Add Replacement Text</u> <u>Dialog</u>. New items added in this way are placed after the currently selected item in the Replace list or at the start of the list if no items are selected.

Click on the Edit button to change the text of the currently selected item or double click on the list entry.

Click on the **Delete button** to remove the currently selected item from the Replace list.

If you want the replacements to be carried out at each <u>tree import</u>, set the Use at import check box. Similarly, if you want the replacements to be carried out at each <u>text update</u>, set the Use at update check box.

# Add/Edit replacement text dialog

Enter the text to be replaced and the text it will be replaced with.

You may leave the With field blank but you must have an entry in the Replace field.

Set the Match case check box to make TreeDraw match exactly the upper and lower case letters in the Replace field with the imported text, otherwise the case is ignored.

## **Date format**

TreeDraw allows you to choose which of several available date formats it should use when importing a tree.

The available date formats are:

DD MM YYYY	eg. 25 12 1995
DD MMM YYYY	eg. 25 Dec 1995
MM DD YYYY	eg. 12 25 1995
MMM DD YYYY	eg. Dec 25 1995
YYYY MM DD	eg. 1995 12 25
YYYY MMM DD	eg. 1995 Dec 25
DD MMMM YYYY	eg. 25 December 1995
MMMM DD YYYY	eg. December 25 1995
WWWW DD MMMM YYYY	eg. Monday 25 December 1995
WWWW MMMM DD YYYY	eg. Monday December 25 1995

A format definition must also include a separator for the first six formats. In the examples above the separator is a space but any character may be used. The separator must be the same character in both positions.

eg. 25/12/1995 25-12-1995 25.12.1995

Users who need to use foreign-language versions of month names, etc can modify the entries in the TREEDRAW.INI file.

To rename the months, substitute for "January" the appropriate month name. Do the same for "February" and so on. Do not modify anything which comes before "=" or is in "[ ]". You can also modify the weekday names.

TREEDRAW.INI :

[Months] 1=January 2=February 3=March 4=April 5=May 6=June 7=July 8=August 9=September 10=October 11=November 12=December [Davs] 1=Sunday 2=Monday 3=Tuesday 4=Wednesday 5=Thursday 6=Friday 7=Saturday

## Snap to grid options

TreeDraw lets you use a invisible or visible grid to align and place picture <u>elements</u> with precision. Use the <u>Snap to grid</u> command in the <u>Options menu</u> to alter the properties of the grid.

You can turn the grid on or off by selecting the Grid on check box. When the grid is on any elements that you <u>create</u>, <u>move</u> or <u>resize</u> will snap to the nearest grid intersection.

You can make the grid visible by setting the Grid visible check box. Making the grid visible will slow down the display of the picture.

You can modify the granularity (coarseness) of the grid in both the horizontal and vertical direction by entering a new value in the appropriate box. The higher the value the coarser the grid.

Turning the grid on does not affect the position of existing elements unless you move or resize them.

You can also switch the grid on or off quickly by pressing the Grid button on the button bar.

# Updating linked text when opening a file

You can force TreeDraw to <u>update all the linked text</u> in a picture file, immediately that file is opened. To do this, set the Auto text update option in the <u>Options menu</u>.

This setting is stored with the picture file.

## **Customising imported tree contents**

Prior to importing a descendant or ancestral tree, you can define which fields will go where in the chart and what indicators (b., d., m. etc) to use.

You can also get TreeDraw to automatically replace selected text as the tree is imported.

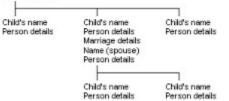
To define the content of the imported tree, use the Import fields command from the <u>Options</u> <u>menu</u>.

Each item in the "Imported data type" list represents a component of an imported tree:

Name	The name of the root person and spouses
Child's name	The name of any child
Person details	Date of birth, etc
Marriage details	Date and place of marriage, etc
Marriage indicator	Used when marriage details not requested

As TreeDraw imports the tree, it formats it as follows. The example shows a left justified, vertical descendant tree but the text arrangement is the same for all tree types.

Name (root) Person details Marriage details Name (spouse) Person details



The actual contents of each of these components can be user defined in the "Field format" box. Click on an item in the "Imported data type" list and then edit its contents.

The field format may consist of any static text (including line breaks) plus any combination of the following field identifiers, used to represent actual fields from the imported tree. Note that christening and burial information is currently only available from GEDCOM files which support them.

- ~CODE Person or family code
- ~NOTE Person or family notes
- ~FNAM Firstnames
- ~SNAM Surname
- ~DBIR Date of birth
- ~PBIR Place of birth
- ~DCHR Date of christening
- ~PCHR Place of christening
- ~DDEA Date of death
- ~PDEA Place of death
- ~DBUR Date of burial
- ~PBUR Place of burial
- ~DMAR Date of marriage
- ~PMAR Place of marriage

You can add each of the above identifiers to the end of any text in the Field format box, by selecting them from the "Field identifiers" pick list and pressing the Add Field button.

Alternatively, you may double-click on the identifier in the pick list.

You can also enclose parts of a field format within braces "{ }" to indicate that the enclosed part will **not** be used **unless** at least one of the field identifiers within the braces produces non-blank text. This allows you to stop TreeDraw inserting identifiers like "b." where no birth details actually exist.

For example:

Say you want to import a descendant tree containing the person Thomas GORDON, code [P413], born 20 May 1781 but has no death details...

"Name": results in:	~CODE ~FNAME ~SNAM [P413] Thomas GORDON
"Name":	~CODE ~FNAME ~SNAM
results in:	[P413] Thomas GORDON
"Name":	~SNAM, ~FNAM
results in:	GORDON, Thomas
"Person details":	b. ~DBIR ~PBIR
results in:	d. ~DDEA ~PDEA b. 20 May 1781
results III.	d.
"Person details":	{b. ~DBIR ~PBIR}{ d. ~DDEA ~PDEA}
results in:	b. 20 May 1781

Feel free to experiment with different formats. If you want to reset all formats back to their original settings, select the **Defaults** button.

Each field identifier is a  $\sim$  (tilde) followed by 4 characters. If you need to use a tilde as static text, use  $\sim \sim$  to indicate a single tilde. Similarly, if you want to use { or } as static text, use {{ and }}.

TreeDraw uses the default line style and colour for the lines in an imported tree.

See also: <u>Fonts for imported trees</u> <u>Format line style</u> <u>Auto-replace imported text</u>

## Page setup

From the <u>File menu</u> select **Page setup**.

The page setup dialog allows you to format various features of the layout of printed pictures. The settings selected here override any similar settings in the <u>printer driver</u> when the picture is printed.

### **Units of measure**

You may specify margins and page sizes in either inches or millimetres. When you change from one to the other, the current values will be converted for you.

### Margins

Enter the measurement for each of the page margins. Note that problems with printouts may be encountered when setting small margins. The printer you are using may have a non-printing area around the edge of the physical page and this may lead to missing or garbled print. If you have problems like this, try increasing the size of the margins.

### Page size and orientation

Select the appropriate paper size from the drop down list. You can specify a non-standard size (one not listed), by selecting Custom and entering the dimensions of the page in the Width and Height fields. Select the orientation you require. Portrait is the normal (tall) orientation, landscape has the page rotated through 90 degrees (wide).

### **Print pages**

This determines the order in which pages are printed. Pages are printed from the <u>selected print</u> <u>area</u> which may be several pages high and several pages wide. If you want to print the first row of pages followed by the second row, etc, set Across then down. If you want to print the first column of pages followed by the second column, etc, set Down then across.

Set the Scale to fit page option if you want the entire chart squeezed (or possibly expanded) into a single page.

See also: Print setup

## How to contact us



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### SpanSoft is a member of the <u>ASP</u>.

## Registration

TreeDraw is a shareware product. This version has been provided so that you may evaluate its features and suitability for a trial period of 30 days without payment. We hope that you enjoy using it and that you will find it of use. In the event that you wish to continue using it after 30 days you must become a registered user.

The registration fee is £20. For this you will receive the latest registered version (without all the boring shareware reminders), access to telephone support, periodic notification of future releases and discounts on upgrades. You will also receive decorative and genealogy-related clip-art for pasting into your charts.

## **Special offer!**

Register TreeDraw **and** Kith and Kin and receive both for just £38.

**SpanSoft supports the British Diabetic Association.** £0.50 from every Kith and Kin registration is donated to the BDA's Diabetes 2001 fund. The BDA is a charity helping people with diabetes and supporting diabetes research, Charity Reg. No. 215199.

Click on the most convenient payment method from the following choices.



You can register on-line if you are a CompuServe member.

Alternatively, select from the list below if you live in:



<u>Rest of the World</u>

Only with your financial support will I be able to provide you with upgrades and produce more quality software. Without your support I will not be able to do so.

The survival of this program and of the shareware concept in general depends on your honesty.

See also: <u>How to contact us</u> and <u>Terms of use</u>.

# Registering in the UK



# **Registering in the USA**

Select payment method:

Check (US Dollars)

Credit card (Visa / MasterCard / Amex / Discover)

# Registering in the rest of the World

Select the country closest to you from this list: <u>USA</u>, <u>Australia</u>, <u>Germany</u>, <u>The Netherlands</u>

or select one of these payment methods: UK funds (Pounds Sterling) VISA CONTRACTOR OF CONTRACTOR / Access / Delta) Credit card (Visa / MasterCard / Eurocard / Access / Delta)

## **Registering on-line via CompuServe**

If you are a CompuServe (CIS) member, you can register and pay the registration fee using the CompuServe Shareware Registration Service. Payment will be charged to your CompuServe account.

Prices (\$US):

#### TreeDraw -

registration fee **\$34** shipping **\$4** CIS reg ID: 3200

#### TreeDraw + Kith and Kin (special offer price) registration fees **\$65** shipping **\$4** CIS reg ID: 3201

Log onto CompuServe in the normal way and enter SWREG using Services|Go in WinCIM or at any ! prompt type GO SWREG. Use the appropriate CIS Registration ID above. Please follow the instructions on-screen.

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

Your registered copy of the latest version of TreeDraw (and Kith and Kin if you order it) will be despatched air mail from <u>SpanSoft</u> within 2 working days of your request being entered onto CompuServe. Delivery is normally around 1 week to most parts of the world but please allow at least 2 weeks.

Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases. Please check current prices on CIS.

## **Order - TreeDraw**

Please print this order using Print Topic and mail to:

SpanSoft 11 Rowan Terrace COWDENBEATH Fife KY4 9JZ Scotland

Please send me the latest registered version of **TreeDraw** at **£20**. Please send me the latest registered versions of **TreeDraw** and **Kith and Kin** at **£38**. (delete as appropriate)

I enclose a cheque/PO/cash for the registration fee(s) of **f\_\_\_\_\_** Please make cheques/POs payable to SpanSoft.

Overseas customers please add **£2** to cover shipping outside the UK and pay in **pounds Sterling** only (notes or UK funds drawn on a UK bank).

Name	Mr/Mrs/Miss/Ms
Address	
Postcode	
Country	
Phone	
E-mail	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

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Add **\$4** shipping & handling.

I enclose a check for \$\_\_\_\_US Please make cheques payable to SpanSoft and pay in US\$.

Name	Mr/Mrs/Miss/Ms
Address	
Zipcode Country	
Phone E-mail	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases.

## Credit Card Order (UK) - TreeDraw

Please print this order using Print Topic and mail to:

SpanSoft 11 Rowan Terrace COWDENBEATH Fife KY4 9JZ Scotland

or phone or fax with your credit card details: (01383) 510597

or E-mail with your credit card details: Internet: **100101.1155@compuserve.com** 

Please send me the latest registered version of **TreeDraw** at **£20**. Please send me the latest registered versions of **TreeDraw** and **Kith and Kin** at **£38**. (delete as appropriate)

Please charge my Access/MasterCard/Visa/Eurocard/Delta card with £\_\_\_\_\_

Name	Mr/Mrs/Miss/Ms
<b>A</b> al al a a a a	
Address	
Postcode	
lostcode	
Phone	
E-mail	
Card no.	
Expiry date	
Signature	
-	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

(A separate <u>order form</u> is available for overseas customers)

Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases. Name and address above must match those of your credit card. We regret that we cannot accept credit card orders for delivery to PO Box numbers.

## Credit Card Order (Overseas) - TreeDraw

Please print this order using Print Topic and mail to:

SpanSoft 11 Rowan Terrace COWDENBEATH Fife KY4 9JZ Scotland

#### or fax this form to: +44 1383 510597

Please send me the latest registered version of **TreeDraw** at **£20**. Please send me the latest registered versions of **TreeDraw** and **Kith and Kin** at **£38**. (delete as appropriate)

Add **£2** shipping & handling.

Please charge my Access/MasterCard/Visa/Eurocard/Delta card with <b>£</b>	pounds Sterling
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Name	Mr/Mrs/Miss/Ms
Address	
Postcode	
Country	
-	
Phone	
E-mail	
Card no.	
Expiry date	
Signature	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases. Name and address above must match those of your credit card. We regret that we cannot accept credit card orders for delivery to PO Box numbers. We regret that we cannot accept orders by phone or E-mail from outside the UK since we must receive a valid signature.

## **Credit Card Order - TreeDraw**

Please print this order using Print Topic and mail to:

Public (software) Library PO Box 35705 Houston TX 77235-5705 USA

or FAX this form to:

713-524-6398 (for orders only)

or phone with your credit card details:

800-242-4775 or 713-524-6394 (both numbers for orders only : 0700-1800 CST Mon-Thurs, 0700-1230 CST Fri)

Please send me the latest registered version of **TreeDraw** at **\$34** (PsL product number: #11528). Please send me the latest registered versions of **TreeDraw** and **Kith and Kin** at **\$65** (PsL product numbers: #11528 & #11172). (delete as appropriate)

Add **\$4** shipping & handling.

Please charge my credit card (Visa/MasterCard/Amex/Discover) with **\$\_\_\_\_ US**.

Name	Mr/Mrs/Miss/Ms
Address	
Zipcode	
Country	
Phone	
E-mail	
Card no.	
Expiry date	
Signature	
Signature	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

Any questions about the status of shipment of order, refunds, registration options, product details, technical support, volume discounts, dealer pricing, site licenses, etc, must be directed to <u>SpanSoft</u>. To ensure that you get the latest version, PsL will notify us the day of your order and we will ship the product direct. Please allow two weeks for delivery. Name and address above must match those of your credit card. Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases.

## **Order - TreeDraw**

Please print this order using Print Topic and mail to:

Budgetware PO Box 496 Newtown NSW 2042 Australia

or FAX this form with your credit card details to: (02) 516-4236

or phone with your credit card details: (02) 519-4233

Please send me the latest registered version of **TreeDraw** at **\$46**. Please send me the latest registered versions of **TreeDraw** and **Kith and Kin** at **\$87**. (delete as appropriate)

Add **\$6** shipping & handling.

I enclose a cheque / money order for <b>\$</b>	Australian payable to Budgetware
Please charge my credit card (Visa/MasterCar	ard) with <b>\$ Australian</b> .
(delete as appropriate)	

Name	Mr/Mrs/Miss/Ms
Address	
Postcode	
Country	
Phone	
E-mail	
Card no.	
Expiry date	
Signature	

Your software will be sent on 1.44Mb 3.5" (HD) floppy disk.

Any questions about the status of shipment of order, refunds, registration options, product details, technical support, volume discounts, dealer pricing, site licenses, etc, must be directed to <u>SpanSoft</u>. To ensure that you get the latest version, Budgetware will

notify us the day of your order and we will ship the product direct. Please allow two weeks for delivery. If paying by credit card, name and address above must match those of your card. Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases.

# Bestellung - TreeDraw

Please print this order using Print Topic and mail to:

	JDS - Software Jens Driese Postfach 1269 D-26302 Varel Deutschland				
	04451 959195 04451 959196 100273,2252 DRIESE#				
<u>Bestel</u>	lung:				
[ [	] TreeDraw ] TreeDraw und Kith and Kin	47,00 89,00			
	Porto- und Verpackingskos	ten (Post)	+	5,00 DM	
<u>Zusch</u>	läge:				
	Gesamtbetrag	=	DM		
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KtoNr:		BLZ:			
Die Al	gemeinen Geschäftsbedingunger	n erkenne ich a	n.		
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Tel./Fa					
E-mail					

Any questions about the status of shipment of order, refunds, registration options, product details, technical support, volume discounts, dealer pricing, site licenses, etc, must be directed to <u>SpanSoft</u>. To ensure that you get the latest version, JDS will notify us the day of your order and we will ship the product direct. Please allow two weeks for delivery. If paying by credit card, name and address above must match those of your card. Prices correct at September 1995 for V1.11 but registration for later releases may be subject to price increases.

## **Bestelling - TreeDraw**

Druk dit formulier af door gebruik te maken van Print Topic. Stuur het ingevulde formulier naar:

> C.S.D. - Computer Solutions Dorth Postbus 59 NL-7213 ZH GORSSEL Nederland

of, wanneer u gebruik maakt van een Credit Card: FAX naar **057.549.1222** BEL naar **057.549.4545** 

Stuur mij de meest recente versie van:

- [ ] TreeDraw voor fl.68,-
- [ ] TreeDraw en Kith and Kin voor fl.122,-

Alle bedragen zijn inclusief administratie- en verzendkosten en 17,5% BTW.

Bovenstaand bedrag voldoe ik vooruit op de volgende wijze:

- []via Postgirorekening nr. 27.47.162, C.S.D., Gorssel
- []via bankrekening ABN-Amro nr. 49.85.42.173, C.S.D., Gorssel
- [](alleen in Belgie) per bank op rekening BBL-Brussel nr. 310.095.966.533

[	]per Credit Card: AmEx / Diners / Euro-Master / Visa		
	Kaart nummer:	Geldig tot: /	
	op naam van (indien afwijkend van besteller):		

Handtekening: \_\_\_\_\_

[ ] door bijsluiting van een volledig ingevulde en ondertekende Euro- of PostGiro-cheque.

Naam	(M/V)	
Adres		
Postcode	Plaats	
Land		
Telefoon	(uitsluitend t.b.v. ordercontro	ole)
E-mail		

De software wordt geleverd op 3,5" diskette.

Alle vragen betreffende orderstatus, registratieopties, produkt details, technische ondersteuning, site licenses, volume discounts, dealer pricing, etc. dient u te richten aan <u>SpanSoft</u>. Om zeker te zijn dat u de laatste versie ontvangt, verwerkt C.S.D. op de dag van uw betaling uw bestelling. Het programma wordt rechtstreeks door de auteur aan u verzonden. Levering vindt in principe binnen 2

weken plaats. Betaalt u per CreditCard, dan dienen de gegevens hierboven overeen te komen met die op de kaart. Prijzen gelden voor versie 1.11 (september 1995). Prijswijzigingen voor nieuwere versies voorbehouden.

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Complete file list:

TreeDraw program
TreeDraw help file
TreeDraw options
TreeDraw picture defaults
TreeDraw date descriptors
Borland custom class DLL

#### LIMITED WARRANTY

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Remember. Always keep up-to-date backup copies of all your data files.

## Supported GEDCOM data

TreeDraw supports the PAF (Personal Ancestral File) variation of the GEDCOM (Genealogical Data Communication) standard, as used by the majority of genealogical programs. There are some quirks in PAF GEDCOM, which make it different from the GEDCOM standard proper, and so there are no guarantees that TreeDraw will correctly read GEDCOM files not designed to be read by PAF.

Fully supported tags: (have corresponding fields in TreeDraw)

Record	Tag	Description
INDI	NAME	Person data (individual). Firstnames and surname. If there is more than one NAME tag for a particular person, the last one is regarded as the normal name and prior ones are regarded as aliases.
	SEX BIRT CHR DEAT BURI NOTE FAMS	Gender, male or female (male is assumed if missing). Date and place of birth. Date and place of christening. Date and place of death. Date and place of burial. Notes. Family id of which this person is a parent.
FAM	FAMC HUSB WIFE CHIL MARR NOTE	Family id of which this person is a child. Family data. Person id of the father of this family. Person id of the mother of this family. Person id of a child of this family. Date and place of marriage. Notes.

Extra data tags: (are inserted in notes)

Record	Tag	Description
INDI	REFN TITL OCCU EDUC RELI NATI CAST	Person data (individual). Reference number. Title. Occupation. Education. Religion. Nationality. Caste.
FAM	REFN DIV	Family data. Reference number. Divorced.

Any other tags encountered in a GEDCOM file are ignored but are reported in the log file GEDERR.TXT.

## **Known incompatibilities**

## OBJECTS

Some applications which produce objects for embedding or linking, do not provide a picture image of the object. In these cases TreeDraw will not be able to embed or link the object into a picture in the normal way. You can, however, use the Windows Object Packager to associate an icon with the object. This will then allow TreeDraw to use the object as normal. See the on-line help in Object Packager or your Windows documentation for further details.

### GEDCOM

TreeDraw has problems importing GEDCOM files created by Pedigree. Pedigree exports an older style of GEDCOM file which has no space character between the cross-reference ids and certain tags. You can overcome this problem by editing the GEDCOM file directly using NOTEPAD, a word processor or other text editor. Search for the text "@INDI" and "@FAM" and replace them with "@ INDI" and "@ FAM" respectively throughout the entire GEDCOM file (do not enter the quote marks). Save the file and you will now be able to import it into TreeDraw successfully.

# Frequently asked questions

**Q** I have tried to change the <u>fill pattern</u> of a simple graphic but nothing seems to have happened.

A The default fill colour is white so on a white background the pattern will be invisible. Use the <u>colour palette</u> to change the fill colour.

**Q** I have selected text from an imported tree to change its font but TreeDraw will only let me modify the default font.

A Make sure that the text you have selected is not part of a group element. You can spot this easily by looking at the Ungroup button on the <u>button bar</u>. If the button is enabled the element you have selected is a group. Select the <u>Ungroup button</u> then re-select the text element you want to modify.

**Q** I have added a rectangle around my chart but now all I can see is the rectangle; the chart has disappeared.

**A** The default fill for simple graphics such as a rectangle is solid white. The rectangle you have added has been placed on top of all the existing picture elements and since it's opaque it has hidden everything else. Use the <u>Send to back</u> command to place the rectangle behind the other elements.

**Q** I have a chart that spans two pages but when I try to <u>print</u> it only the first page is printed.

A TreeDraw allows you to choose which pages you want to print. First, turn on the <u>Page breaks</u> display then select the required pages using the right mouse button. Now when you print, you will get all the pages you requested.

**Q** I have selected landscape printing on my printer but TreeDraw still prints portrait.

A Set landscape printing in the <u>Page setup</u> dialog. Any settings made here override those in <u>Printer setup</u>.

**Q** I want to edit the death details of someone in an imported tree but when I select that text element all I can see in the text edit box is the birth details.

A The death details **are** in the text edit box but are on the next line. Press the cursor down key to move down a line. The text edit box can only display one line of text at a time so you need to scroll up and down using the cursor keys.

**Q** How can I <u>zoom</u> in on a particular part of the drawing area?

Q

A Before zooming in, first select a picture element to zoom in on. TreeDraw will zoom in and scroll to the selected element.

Q	I want to use a very small font for importing a tree but when I use the Options Names font
comm	nand the smallest font size available is 8 point.

A You are not restricted to the font sizes supplied in the list. These are just the most frequently used sizes, you can actually enter any (supported) font size you like , such as 4 point, in the edit portion of the size list (click on the edit box at the top of the list).

When I import a large tree extending, say, vertically the data on the right hand side is

missing. How can I get all the data into the picture?

**A** TreeDraw has a fixed-size drawing area. If you import too large a tree any data which would be placed outside the area is discarded. To make sure that all the data is imported you must either reduce the <u>font sizes for names and details</u> or import the tree in smaller chunks and connect them together afterwards. To do this either start the import from a root person one or more generations down the tree (and do this for as many people as is required to build the whole tree) or reduce the <u>"Expand to ... generations"</u> setting.

**Q** Why can I not get any marriage details in my ancestral tree?

**A** The "marriage details" option in the Import Ancestral Tree dialog is greyed out (disabled) because marriages details cannot be easily positioned in an ancestral tree and so TreeDraw does not attempt to include them. Marriage details can be included in a descendant tree.

**Q** How can I print out the entire help file?

A Print the file TREEDRAW.TXT instead.

**Q** Why are characters missed out at page breaks when I print to my laser printer?

A Some printers, lasers in particular, cannot print partial characters and so where a character is partially off the page, the printer will discard it altogether. You should turn on the <u>Page Breaks</u> <u>display</u> and move all the text elements away from the page breaks. This will look better if you are going to join pages together later.

**Q** Why do some really long lines appear on the screen but are not printed?

**A** This is a printer driver problem. Some printer drivers can handle long lines, some cannot. Check to make sure you have the most recent version of your printer driver. You may also get around the problem by either reducing the output resolution (use <u>File|PrintSetup</u>) or by using two shorter lines instead of one long one.